

Memorandum

To: Apprenticeship Capital Grant Recipients

From: David Cronin
Director, Program Delivery Support Branch, Employment and
Training Division
Ministry of Labour, Training and Skills Development

Date: **January 7, 2022**

Subject: **Apprenticeship Capital Grant 2021-22 Monitoring**

I am writing to inform you that the 2021-22 Apprenticeship Capital Grant and Apprenticeship Capital Grant - Call for Proposal monitoring processes will be aligned with those of other Employment Ontario programs managed via EOIS-Service Provider Connect (SP Connect).

Information on SP Connect based monitoring processes and tools can be found in the following chapters of the EOIS-SP Connect Service Provider User Guide (available at [myEOIS](#)):

- Chapter 3: Monitoring
- Chapter 7: Monitoring Questionnaire

Please review these resources to familiarize yourselves with the new processes. If you have any questions, please contact your local Employment and Training Consultant.

Thank you again for your continued partnership in helping Ontarians during these times.

Sincerely,

David Cronin
Director

cc: Heather Cross, Western Region – Regional Director
Luc Desbiens, Northern Region – A/Regional Director
Tariq Ismati, Eastern Region – Regional Director
Charles Bongomin, Central Region – A/Regional Director