

# Canada-Ontario Job Grant Update

April 2017

*Program Delivery Support Branch*

Employment and Training Division  
Ministry of Advanced Education and Skills Development



# **2017/2018 COJG Guideline Changes**

# 2017/2018 Guideline Changes - 1

---

- **Key guideline changes:**
  - **100% Funding for Unemployed Individuals**
    - Employers with 50 or fewer employees who are training and hiring unemployed individuals are eligible for up to \$15,000 per trainee (section 2.6.2.1).
  - **Value for Money in the Expenditure of Government Funds**
    - Employers should normally obtain three quotes for training and if the employer does not provide three quotes, the COJG service provider or ministry has the discretion to request three quotes from the employer if deemed necessary (section 2.5.1).
    - COJG service provider or the ministry must also deem the tuition charged by the selected training provider to be reasonable (section 2.5.1).
  - **Support of textbooks, software and other training materials and travel costs**
    - Maximum support of textbooks, software and other training materials are \$500 for each trainee. The individual trainee support cannot be combined with a cash contribution by the employer to support large equipment purchases (section 2.6.2).
    - Maximum allowable support for travel costs are \$500 per trainee (section 2.6.2).

## 2017/2018 Guideline Changes, Continued

---

- **Other changes**

- Maximum allowable duration of training is 52 weeks from the start date of the training (section 2.3.1).
- Business owners, including individuals with a controlling interest in corporations, are not eligible as trainees for organizations they control (section 2.4.2).
- Revised the use of the term "grant" to "trainee" for greater clarity on maximum supports available for individual trainee (section 2.6.2).
- Updated the follow-ups text to the current requirement of 3 and 12 month post exit follow-up for both trainees and employers (section 3.2.3).
- Revised the term "Aboriginal" to "Indigenous" and revised related Indicators of suitability definitions Revised Ministry name to "Advanced Education and Skills Development" throughout the document (section 4.3.1).



# **Operational Changes**

# Operational Changes

---

- To give the highest priority to the applications with the greatest value for money, the following additional information will be required on the COJG Employer/Consortium application form:
  - **Three Training Provider Quotes**
    - Effective April 1, 2017, three quotes will be required if the **total cost of the application exceeds \$25,000**. Prior to this, the three quotes were only required if the **total MAESD contribution was \$25,000 or more**.
    - Three quotes will also be required if the **cost per participant per day exceeds \$700**.
    - If the applicant can not provide three quotes for the requested training, they will be required to provide rationale.
  - **Additional Rationale Requirement**
    - If the first choice Training provider is not the least expensive trainer, the applicant will be required to provide a rationale for the selected training provider.



## **Frequently Asked Questions:**

**1. What date do the 2017/2018 COJG Guidelines become effective?**

The 2017/2018 Guidelines will be effective from April 1, 2017.

**2. If an application is received prior to April 1, 2017 and the training starts after this date, will the new guideline apply to this application?**

The applications assessed prior to April 1, 2017 should be reviewed under the 2016/2017 Guidelines. Applications assessed after the April 1, 2017 should be reviewed under the 2017/2018 Guidelines, irrespective of the received and start date of the training.

**3. Will the EOIS-CaMS be updated for April 1, 2017 to reflect the new guideline changes?**

The EOIS-CaMS version 6.0 will be released on April 7, 2017. The new guideline changes will be reflected in the system on April 8, 2017.

**4. Will the system allow the employers to submit 2016/2017 version of the Employer/Consortium application, after the system update on April 7?**

The current version of the Employer/Consortium Application will be accepted for 30 days after the system release. Effective May 7, 2017 the previous version of the Employer/Consortium Application will not be accepted and the users will be directed to use the new version of the application form.

After May 7, 2017 the previous version of the Employer/Consortium application form will not be accepted and the applications will directed to use the new version of the form.

**5. How can service providers capture the 100% funding for new hires prior to the system release on April 7, 2017?**

Service providers should hold-off entering the approved application data in EOIS-CaMS for applications approved under 2017/2018 Guidelines 2017 until April 8, after the system update has been completed.

**6. Will there be an updated User Guide made available for the CaMS version 6.0?**

The updated User Guide will be available along with the system update notification on April 7, 2017.



## Current Status

---

- As of March 31 2017, more than 15,600 applications have been approved since program inception.
- This represents more than 92,400 training opportunities for over 71,000 new or current employees in Ontario.
- More than 8,100 employers are benefiting from the COJG.
- In coming weeks, the ministry will be informing service providers of the business process for the 2017- 2018 fiscal year for all Employment Ontario programs, including COJG.

# Current Status of Pilots

---

- The two Call for Proposals (CFP) for the COJG: UpSkill pilot received seven applications:
  - Four have been approved
    - 3 of these contracts end on September 30, 2017, while the other ends on August 31, 2017.
  - Three were ineligible
- As of March 2017, the COJG: Customized Training pilot continues to receive applications on an ongoing basis.
  - Ten Customized Training applications have been received
  - Four of which have been approved for funding