

**Ministry of Labour, Training  
and Skills Development**

Office of the Assistant Deputy  
Minister

Employment and Training Division

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**Ministère du Travail, de la  
Formation et du Développement  
des compétences**

Bureau du sous-ministre adjoint

Division de l'emploi et de la formation

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Toronto ON M5G 2E5



**Memorandum**

**To:** Employment Ontario Delivery Partners

**From:** Andrew Irvine  
Assistant Deputy Minister, Employment and Training Division  
Ministry of Labour, Training and Skills Development

**Date:** December 11, 2020

**Subject:** **Acting Assistant Deputy Minister**

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Dear Employment Ontario delivery partners,

I am writing to inform you that David Carter-Whitney has recently accepted a new role leading the Workforce Policy and Innovation Division of the Ministry of Labour, Training and Skills Development. Until a successor is in place, I have been asked to act as the Assistant Deputy Minister for the Employment and Training Division.

Many of you are already familiar with me as I have worked in the division for many years, and as Regional Director of our Northern Region since 2015.

Thank you for the work you do every day to support the employment and training needs of people in your communities. I look forward to working with you in my interim role.

Sincerely,

*Original signed by*

Andrew Irvine  
Assistant Deputy Minister  
Employment and Training Division

cc: David Carter-Whitney, Assistant Deputy Minister, Workforce Policy and Innovation Division