

MEMORANDUM TO: Ontario Self-Employment Benefit (OSEB) Coordinators

FROM: Service Delivery Branch

DATE: February 1, 2013

SUBJECT: **OSEB 2013-14 Coordinator Agreement**

MEMO #: **OSEB2013-01**

OBJECTIVE:

The purpose of this bulletin is to provide your organization with information about the new 2013-2014 OSEB Coordinator Agreement.

BACKGROUND:

The 2013-2014 OSEB Business Plans were due on December 10, 2012, for OSEB coordinators. Business planning provides OSEB coordinators with an opportunity to plan and articulate how they will achieve their commitments and targets within funds allocated in the OSEB agreement from April 1, 2013, to March 31, 2014.

Changes to the Coordinator Agreement for 2013-14 Include:

Articles Section:

- Definition of the Case Management System (CaMS) and Service Provider Registration Authority (SPRA) added under Article 1.2

Schedule A:

- With the introduction of CaMS to OSEB the agreement now includes the OSEB Coordinators responsibility to use CaMS to support the delivery of OSEB by reporting participant information to the Ministry.
- Wording tweaks were made to clarify the requirements for the letter of support/ non-support to the individual. This is now consistent with the guidelines.

Schedule B:

- New Budget line added for “Field Support”. This line is for Ministry use only and will be used only for additional funding that may become available in-year.

Schedule C:

- Has changed to outline the 12 payment dates and amounts.

Schedule D:

- Removed the Participant Outcome Reporting Template (PORT) from the list of necessary reports because the information will now be input into CaMS.
- Given that most of the data needed will be coming from CaMS the Quarterly Statistical reporting template is changing and will now be the Quarterly Status Narrative Report.

Schedule E:

- The Performance Commitments have been moved to Schedule E. This change will be standard for all EO TPAD templates.
- The information remains the same; however the location within the agreement has changed.

Schedule F:

- Business Planning has been moved from Schedule F.

NEXT STEPS:

If your organization has any questions regarding the Agreement, please contact your Employment and Training Consultant (ETC).