

**Ministry of Labour, Immigration,  
Training and Skills Development**

Program Delivery Support  
Branch

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**Ministère du Travail, de  
l'Immigration, de la Formation et du  
Développement des compétences**

Direction du soutien à la  
prestation des programmes

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## Memorandum

**To:** Pre-Apprenticeship Training Program Recipients

**From:** Santina Macri  
A/Director, Program Delivery Support Branch, Employment and  
Training Division  
Ministry of Labour, Immigration, Training and Skills Development

**Date:** **June 29, 2022**

**Subject:** **2021-2022 Pre-Apprenticeship Training Program Reporting  
Products**

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I am writing to inform you of the release of the following 2021-2022 reporting products for the Pre-Apprenticeship Training Program:

- Prior Approval Request (PAR) Form
- Estimate of Expenditures Report Template
- Statement of Revenue and Expenditures Report Template

These products are available on the [EOPG](#).

If you have any questions, please contact your local Employment and Training Consultant.

Thank you,

Santina Macri  
A/Director, Program Delivery Support Branch

cc: Charles Bongomin, Central Region – A/Regional Director  
Heather Cross, Western Region – Regional Director  
Luc Desbiens, Northern Region – A/Regional Director  
Tariq Ismati, Eastern Region – Regional Director