

SERVICE DELIVERY ADVISORY GROUP (SDAG)
September 23, 2016
RECORD OF DECISION

Ministry	Stakeholders
<p>Sandra DiProspero, Director, Organizational and Business Excellence Branch (OBEB), ETD for ADM David Fulford</p> <p>Jennifer Liptrot, Director, Programs Branch, Strategic Policy & Programs Division (SPPD)</p> <p>Todd Kilpatrick, Director, Finance, Analysis and Systems Support Branch (FASSB), ETD</p> <p>Teresa Damaso, Director, Program Delivery Support Branch (PDSB), ETD</p> <p>Jacque Cureton, Director, Transformation of Employment and Training Services (TETS) Project, ETD</p> <p>Patricia Quattrociocchi for Shelely Unterlander, Director, Eastern Region, ETD</p> <p>Wesley Ferris, Research Analyst, Analytics Unit, Finance, Analysis and Systems Support Branch, ETD</p> <p>Christine Hagyard, Manager, Analytics Unit, Finance, Analysis and Systems Support Branch, ETD</p> <p>Tamara Popovic, Senior Policy Advisor (A), OBEB, ETD</p> <p>Julia Hennessey, Communications Advisor, OBEB, ETD (Recorder)</p>	<p>Lise Béland (for Daniel Giroux, President, Collège Boréal)</p> <p>Jeff Surridge, CEO, Community Employment Services</p> <p>Jonathan Baum, Executive Director, Sioux Hudson Literacy Council</p> <p>June Muir, CEO, Unemployed Help Centre of Windsor Inc.</p> <p>Reluca Lazar, Ontario Association of Adult and Continuing Education School Board (CESBA)</p> <p>Wendy Woods-Fontaine, Executive Director, Job Zone d'emploi</p> <p>Denise Davad (for Nancy Martin, Executive Director, Miziwe Biik Aboriginal Employment and Training)</p> <p>Matthew Shulman, Executive Director, Peel-Halton-Dufferin Adult Learning Network (PHDALN)</p> <p>Robin Hicks, Dean, Faculty of Applied Science, St. Lawrence College</p> <p>Via Teleconference:</p> <p>Joe Dale, Executive Director, Ontario Disability Employment Network (ODEN)</p> <p>Jennifer Barton, Director, Eastern Region, ETD</p> <p>Daniel Kay for Mary Joe Freire, Director, Western Region, ETD</p> <p>Lise Mackevicius for Andrew Irvine, Director, Northern Region, ETD</p> <p>Patrick Donnelly, Audit Coordination Team Lead</p> <p>Regrets:</p> <p>Jan Hughes, Director, Regional Review, ETD</p> <p>Nella Iasci, Executive Director, Job Skills</p>

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AGENDA ITEM	NOTES
1. Greetings	The acting chair greeted members on behalf of co-chairs.
2. Opening Remarks	The acting chair welcomed new members, and spoke briefly to the Premier's Highly Skilled Workforce Expert Panel's report, Value for Money Audit and the Federal Labour Market Agreements.
3. Youth Employment Programming	<p>Ministry staff provided an update on Youth Job Link, Youth Job Connection and Youth Job Connection: Summer; the update was provided against the PowerPoint presentation.</p> <p>ACTION ITEMS: The ministry will investigate:</p> <ul style="list-style-type: none"> • Adding "Placement" as an outcome in the YJC Service Quality Report (SQR). • Allowing youth to access Supports, prior to placement as well as during placement • The YJC's definition of success related to clients' success in securing employment before completing the pre-employment component of the program. • The YJC as it relates to employers incentive. • Costs related to employers' police checks. • Service Providers' potential use of support dollars in the pre-employment phase. • How youth access the program and other services outside of the YJC structure.
4. Canada-Ontario Job Grant	<p>Ministry staff provided an update on the Canada-Ontario Job Grant; the update was provided against the PowerPoint presentation and dashboard.</p> <p>Members expressed their approval of the COJG service provider operational budget costs being based on 15% of the COJG budget allocation as of September 1, 2016. Members raised the issues with the administrative burden with the applications, and asked whether there would be an opportunity to apply for extra funding like last year.</p> <p>ACTION ITEM: The ministry encourages service providers to contact their respective Employment and Training Consultants (ETCs) regarding COJG.</p> <p>ACTION ITEM: The ministry will investigate the new documents posted to the Employment Ontario Partners' Gateway (EOPG) to ensure the correct date.</p>
5. Open Data	Ministry staff presented on the datasets that will be released in the

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Release Strategy	<p>months ahead under the broader Open Data initiative. The update was provided against the PowerPoint presentation</p> <p>ACTION ITEM: Members will email Wesley Ferris with any questions or comments regarding the the datasets being prepared for publication, the development of the release schedule, and / or the work of the Open Data Team in general.</p> <p>ACTION ITEM: Ministry staff will provide a demonstration on open data sets and collect feedback at the next SDAG meeting.</p>
6. Information Sharing	<p>Ministry staff asked for SDAG members' feedback as it relates to sharing information with the broader EO network. Going forward, the ministry will post all non-confidential items on the Employment Ontario Partners' Gateway (EOPG).</p> <p>ACTION ITEM: The ministry will look into effective information sharing with local offices, and will look into setting SDAG dates a year in advance.</p> <p>ACTION ITEM: Members will send any additional feedback on information sharing to Tamara Popovic and Julia Hennessey.</p>
7. Provincial Employment Strategy for People with Disabilities	<p>Ministry staff provided an update on the Provincial Employment Strategy for People with Disabilities, noting that more information will be available at the next SDAG meeting.</p> <p>ACTION ITEM: The ministry will provide an update on the Provincial Employment Strategy for People with Disabilities at the next regular meeting.</p>
8. Policy Updates	<p>Ministry staff provided high-level updates on a few policy topics, including the Ontario Centre for Workforce Innovation (OCWI), Second Career and Literacy and Basic Skills programs.</p> <p>ACTION ITEM: The ministry will invite the Ontario Centre for Workforce Innovation Executive Director Dr. Trina Foster to speak at an upcoming SDAG meeting.</p> <p>ACTION ITEM: The ministry will program evaluation findings at an ad hoc or December meeting and gather feedback.</p> <p>ACTION ITEM: The ministry will distribute a link to the ministry's 2016 mandate letter.</p> <p>ACTION ITEM: The ministry will investigate whether the Employment and Training Consultants' preferences for Second Career clients conflict with the program, and will respond accordingly.</p>
9. Other Business	<p>Ministry staff provided updates on the Syrian Newcomer Resettlement and Local Employment Planning Councils (LEPCs).</p>

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	<p>ACTION ITEM: The ministry will inform the Ministry of Labour of members concerns regarding the Worker Health and Safety Awareness <u>video</u>, in that newcomers who access the video may not understand it (plain language issue).</p> <p>ACTION ITEM: The ministry will investigate its northern Indigenous populations statistics.</p>
10. Adjournment	Meeting adjourned at 3:30PM.

ACTION ITEMS SUMMARY

1. The ministry will investigate:
 - a. Adding “Placement” as an outcome in the YJC Service Quality Report (SQR).
 - b. Allowing youth to access Supports, prior to placement as well as during placement
 - c. The YJC’s definition of success related to clients’ success in securing employment before completing the pre-employment component of the program.
 - d. The YJC as it relates to employer incentives.
 - e. Costs related to employers’ police checks.
 - f. Service Providers’ potential use of support dollars in the pre-employment phase.
 - g. How youth access the program and other services outside of the YJC structure.
2. The ministry encourages service providers to contact their respective Employment and Training Consultants (ETCs) regarding COJG.
3. The ministry will investigate the new documents posted to the Employment Ontario Partners’ Gateway (EOPG) to ensure the correct date.
4. Members will email Wesley Ferris with any questions or comments regarding the the datasets being prepared for publication, the development of the release schedule, and / or the work of the Open Data Team in general.
5. Ministry staff will provide a demonstration on Open Data sets and collect feedback at the next SDAG meeting.
6. The ministry will look into effective information sharing with local offices, and will look into setting SDAG dates a year in advance.
7. Members will send any additional feedback on information sharing to Tamara Popovic and Julia Hennessey.
8. The ministry will provide an update on the Provincial Employment Strategy for People with Disabilities at the next regular meeting.
9. The ministry will invite the Ontario Centre for Workforce Innovation Executive Director to speak at an upcoming SDAG meeting.
10. The ministry will program evaluation findings at an ad hoc or December meeting and gather feedback.

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11. The ministry will distribute a link to the ministry's 2016 mandate letter.
12. The ministry will investigate whether the Employment and Training Consultants' preferences for Second Career clients conflict with the program, and will respond accordingly.
13. The ministry will inform the Ministry of Labour of members concerns regarding the Worker Health and Safety Awareness video, in that newcomers who access the video may not understand it (plain language issue).
14. The ministry will investigate its northern Indigenous populations statistics.