

SERVICE DELIVERY ADVISORY GROUP (SDAG)
December 12, 2016
RECORD OF DECISION

Ministry	Stakeholders
<p>Sandra DiProspero, Director, Organizational and Business Excellence Branch (OBEB), for David Fulford, ADM, Employment and Training Division</p> <p>Jennifer Liptrot, Director, Programs Branch, Strategic Policy & Programs Division (SPPD)</p> <p>Todd Kilpatrick, Director, Finance, Analysis and Systems Support Branch (FASSB), ETD</p> <p>Jennifer Barton, Director, Program Delivery Support Branch (PDSB), ETD</p> <p>Jacque Cureton, Director, Transformation of Employment and Training Services (TETS) Project, ETD</p> <p>Daniel Dubois, Director, Eastern Region, ETD</p> <p>Mary Joe Freire, Director, Western Region, ETD</p> <p>Andrew Irvine, Director, Northern Region, ETD</p> <p>Shelley Unterlander, Director, Central Region, ETD</p> <p>Jan Hughes, Director, Regional Review, ETD</p> <p>Patrick Donnelly, Audit Coordination Team Lead</p> <p>David Cronin, Manager, Program Delivery Support Branch (PDSB), ETD</p> <p>Christine Hagyard, Manager, Analytics Unit, FASSB, ETD</p> <p>Wesley Ferris, Research Analyst, Analytics Unit, Finance, Analysis and Systems Support Branch, ETD</p> <p>Meagan Cameron, Research Analyst, Analytics Unit, Finance, Analysis and Systems Support Branch, ETD</p> <p>Tamara Popovic, Senior Policy Advisor, OBEB, ETD</p> <p>Julia Hennessey, Communications Advisor, OBEB, ETD (Recorder)</p>	<p>Daniel Giroux, President, Collège Boréal</p> <p>Wendy Woods-Fontaine, Executive Director, Job Zone d'emploi</p> <p>Matthew Shulman, Executive Director, Peel-Halton-Dufferin Adult Learning Network (PHDALN)</p> <p>Robin Hicks, Dean, Faculty of Applied Science, St. Lawrence College</p> <p>Joe Dale, Executive Director, Ontario Disability Employment Network (ODEN)</p> <p>Via Teleconference:</p> <p>Nella Iasci, Executive Director, Job Skills</p> <p>Raluca Lazar, Ontario Association of Adult and Continuing Education School Board (CESBA)</p> <p>Jonathan Baum, Executive Director, Sioux Hudson Literacy Council</p> <p>Jeff SurrIDGE, CEO, Community Employment Services</p> <p>Maxine Deleersnyder (for June Muir, CEO, Unemployed Help Centre of Windsor Inc.)</p> <p>Absent:</p> <p>Denise Davad (for Nancy Martin, Executive Director, Miziwe Biik Aboriginal Employment and Training)</p>

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AGENDA ITEM	NOTES
1. Opening Remarks	<ul style="list-style-type: none"> • An overview of the agenda was provided, along with an update on the Local Employment Planning Councils and the Employment Ontario Leadership Awards. • EO Leadership awards will now occur every other year. The next call for nominations will be in the fall of 2017.
2. Value for Money Audit	<ul style="list-style-type: none"> • The ministry shared highlights of the 2016 Value for Money audit by the Office of the Auditor General of Ontario (OAGO). • ACTION ITEM: An update on the audit will be provided at the next meeting.
3. Youth Employment Programming (YEP)	<ul style="list-style-type: none"> • The ministry provided an update on the Youth Employment Programs. • ACTION ITEM: The ministry will provide a detailed breakdown of one of the figures in the Youth Employment Programming deck at the next meeting.
4. Youth Job Link	<ul style="list-style-type: none"> • The ministry thanked members for their feedback and spoke to operational design. • ACTION ITEM: The ministry will provide an update on Youth Job Link at next SDAG meeting.
5. Canada-Ontario Job Grant (COJG)	<ul style="list-style-type: none"> • Ministry staff provided an update on the Canada-Ontario Job Grant. • ACTION ITEM: The ministry will provide an update on the COJG at the next meeting, with a special focus on Upskill Pilots.
6. Open Data (with Demonstration)	<ul style="list-style-type: none"> • The ministry spoke to Open Data, providing a demonstration of Second Career data by region, National Occupation Code, occupations, etc. • ACTION ITEM: The ministry will provide an update on Open Data at the next meeting.
7. Business Planning Process (BPP)	<ul style="list-style-type: none"> • The minister is seeking feedback on the Business Planning process. Members suggested a questionnaire as a tool for collecting feedback. • ACTION ITEMS: Members of the Minister's Office staff will come back to SDAG in the future to seek input on some initial suggestions / ideas / challenges to the Business Planning process.
9. Policy Division Updates	<ul style="list-style-type: none"> • Ministry staff provided high-level updates on a few policy topics, including the Ontario Centre for Workforce Innovation (OCWI) and Literacy and Basic Skills programs. • ACTION ITEM: The ministry will provide an update on the LBS Evaluation at the next meeting. • ACTION ITEM: The ministry will provide an update on Learner Gains research project at May meeting. • ACTION ITEM: OCWI will be invited to the next regular meetings to

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	provide an update.
10. Other Business	<ul style="list-style-type: none"> • ACTION ITEM: The Ministry will share a link to the Forum of Labour Market Ministers (FLMM) webpage. • ACTION ITEM: The ministry will provide an update on the Provincial Employment Strategy for People with Disabilities at the next SDAG meeting. • ACTION ITEM: The ministry will provide an update on the Skills Advance Pilot at the March meeting.
11. QSAR / QADR Automation in SP Connect	<ul style="list-style-type: none"> • The ministry presented on the Quarterly Status and Adjustment Report (QSAR) process.
12. Adjournment	<ul style="list-style-type: none"> • Meeting adjourned at 12:53 PM.

ACTION ITEMS SUMMARY

1. The ministry will provide an update on the audit at the next meeting.
2. The ministry will provide a detailed breakdown of one of the figures in the Youth Employment Programming deck at the next meeting.
3. The ministry will provide an update on Youth Job Link at next SDAG meeting.
4. The ministry will provide an update on the COJG at the next meeting, with a special focus on Upskill Pilots.
5. The ministry will provide an update on Open Data at the next meeting.
6. Members of the Minister's Office staff will come back to SDAG in the future to seek input on some initial suggestions / ideas / challenges to the Business Planning process.
7. The ministry will provide an update on the LBS Evaluation at the next meeting.
8. The ministry will provide an update on Learner Gains research project at May meeting.
9. OCWI will be invited to the next regular meetings to provide an update.
10. The Ministry will share a link to the Forum of Labour Market Ministers (FLMM) webpage.
11. The ministry will provide an update on the Provincial Employment Strategy for People with Disabilities at the next SDAG meeting.
12. The ministry will provide an update on the Skills Advance Pilot at the March meeting.