

## Memorandum

**To:** Employment Ontario Partners

**From:** **Cordelia Abankwa**  
Assistant Deputy Minister  
Employment and Training Division  
Ministry of Labour, Training and Skills Development

**Date:** **January 31, 2022**

**Subject:** **Skills Development Fund (Round 2) – Application Closing Date**

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Dear Employment Ontario Partners,

As an update to our memo from September 29, 2021, organizations interested in submitting a Skills Development Fund (SDF) Round 2 application and be assessed for project funding that they do so by **11:59pm Eastern Standard Time on Monday, February 7, 2022**.

For an applicant's project to be evaluated and considered for funding, applicants **must** also submit their application via Transfer Payment Ontario (TPON).

We have had an overwhelming response to this call for applications. We appreciate your attention to this memo and look forward to receiving applications before **Monday, February 7, 2022** so it can be reviewed, evaluated and if selected, contracted before the end of March 2022.

If applicants have already submitted an application in TPON, please disregard this memo.

If applicants require assistance submitting their applications, please contact TPON directly:

- TPON website: <https://www.app.grants.gov.on.ca/tpon>
- Applicants with technical questions about TPON can contact the TPON Customer Service Line at (416) 325-6691 or 1-855-216-3090, Monday to Friday from 8:30 a.m. to 5:00 p.m. Eastern Standard Time, or by email at [TPONCC@ontario.ca](mailto:TPONCC@ontario.ca)

If you have questions, please submit them to [SkillsDevelopmentFund@ontario.ca](mailto:SkillsDevelopmentFund@ontario.ca).

Your sincerely,

Cordelia Abankwa  
Assistant Deputy Minister, Employment and Training Division  
Ministry of Labour, Training and Skills Development