

Canada-Ontario Job Grant: UpSkill Employer Questions and Answers

GENERAL

1. Will the Canada-Ontario Job Grant (COJG): UpSkill pilot fund mandatory training for Food Industry employees?

The Government of Ontario has mandated that workers in Ontario complete training that is regulated under Ontario's Occupation Health and Safety Act (OHSA). Any training that is - mandated will not be eligible for UpSkill funding.

UpSkill is a sector-focused essential skills and technical training pilot that focuses on providing training for employers that address sector-wide skills needs.

The Canada-Ontario Job Grant: UpSkill pilot will fund partnerships to develop and implement sector-specific, integrated essential and technical skills training for employees.

2. Is the UpSkill pilot program open to sectors other than the four listed in the Call for Proposal?

At this time, only four sectors are eligible to apply for UpSkill funding:

- Agriculture, Forestry, Fishing and Hunting
- Manufacturing including Food
- Mining, Quarrying, and Oil and Gas Extraction

There may be an opportunity in a future Call for Proposal to select more sectors to add to the process.

3. Are there any additional form(s) that need to be included with the Call for Proposal response template due April 18, 2016 ?

When you apply for the UpSkill pilot, you must include a copy of the completed Call for Proposal Form and the UpSkill Application form. All sections of the response template must be completed. Response to the Call for Proposals must be submitted by no later than 5pm on Monday, April 18, 2016. Late submissions will not be accepted.

If approved for funding, the following forms will be provided to the applicants and will be required to submit the following forms as specified:

Employer Application Form: If the **application is approved**, this form will need to be completed by all employers, as it will act as the employer registration form for follow-up purposes.

Electronic Funds Transfer Form: Applicants approved for funding must complete this form.

Participant Registration Form: This form will need to be completed by each individual participating in the training, **only after the curriculum has been developed.**

4. How will the curriculum and development be funded? Will it be funded separately from the delivery of training?

Funding will be provided to the COJG: UpSkill recipient for all of the activities it is accountable for. It is the COJG recipient's responsibility to allocate funding to its identified partners based on their delivery roles and as outlined in the agreement with the ministry.

Curriculum development and training will be paid out separately. The government will contribute up to two thirds of all eligible costs, up to \$10,000 per training participant. The payments to the applicant will be paid out based on the terms set out in the agreement with the Ministry.

5. Does an employer need to confirm interest from employers or a group of employers, prior to the submission date of April 18, 2016?

Yes, the lead applicant or employer will need to identify all participating sectoral groups or employers when completing the Call for Proposal and application form.

6. For the UpSkill pilot, is it acceptable to propose a solution for all Ontario regions / all sub-sectors?

Yes, it is acceptable to submit a proposal that provides a solution to meet the shared workforce development needs of a region or a subsector.

7. For the UpSkill pilot, do the employers or group of employers need to contribute 1/3 (cash) of the total cost? For example – including curriculum development eligible expenses, Essential Skills assessments and partnership building?

Yes, employers are required to contribute 1/3 cash to the total cost of all eligible expenses including curriculum development and training costs.