

Ministry of Training,  
Colleges and Universities  
Private Career Colleges Branch  
9<sup>th</sup> Floor, Mowat Block  
900 Bay Street  
Toronto ON M7A 1L2

Ministère de la Formation  
et des Collèges et Universités  
Direction des collèges  
privés d'enseignement professionnel  
9<sup>e</sup> étage, édifice Mowat  
900, rue Bay  
Toronto ON M7A 1L2



Notice of Contravention #68

**Served by email (crazyaboutdogs98@rogers.com) and by courier**

May 6, 2010

Cheryl Anne Hickox known as Gone with the Dogs  
2 Glenabbey Drive #10  
Courtice, ON L1E 1C1

and

2005 Highway #2  
Bowmanville, ON L1C 3K7

## **NOTICE OF CONTRAVENTION**

This letter is to inform you that on May 5, 2010, it was determined that you contravened the following section(s) of the *Private Career Colleges Act, 2005* and/or regulations made under the Act:

- Act, s. 11(1) & (2) – Restriction on Advertising and Soliciting (\$1,000)
- Act, s. 7 – Prohibition against operating a private career college (\$1,000)
- Act, s. 8 (1) – Prohibition against providing vocational programs (\$1,000)
- Act, s. 9 – Prohibition against charging fee (\$1,000)

As per section 51 of *Ontario Regulation 415/06* made under the *Private Career Colleges Act, 2005*, you are subject to a penalty in the total amount of \$4,000 per day. It is important to note that the penalty is levied daily. The total penalty amount is calculated by multiplying the penalty amount indicated above by the number of successive days that the contravention continues.

*For example: following 5 successive days that the contravention continues the penalty amount due will be \$20,000.*

*following 15 successive days that the contravention continues the penalty amount due will be \$60,000.*

At this time you are required to provide the ministry with written confirmation of compliance with the Act. Please supply the ministry with the following documents confirming that you have come into compliance with the Act:

Written Confirmation that you:

- have stopped advertising an unregistered private career college and unapproved vocational programs that require approval;
- have stopped operating as a private career college;
- have stopped providing unapproved vocational programs that require approval; and
- have stopped charging fees for unapproved vocational programs that require approval.

Once you have confirmed compliance with the Act, the penalties will cease to accumulate and you will receive an invoice that sets out the total penalty outstanding. Payment of the full amount is due within **30 days** of the date of your notification.

If payment is not received within **30 days** after the date the notice of contravention was received, the amount will be subject to interest at the current postjudgment interest rate beginning on the 31<sup>st</sup> day following the date of notice. The current rate can be found at the following address:

[www.attorneygeneral.jus.gov.on.ca/english/courts/interestrates.asp](http://www.attorneygeneral.jus.gov.on.ca/english/courts/interestrates.asp).

### **Review**

If you believe that the decision made above is inaccurate you may request a review of this decision by submitting a Request for a Review of a Notice of Contravention form to the Minister of Training, Colleges and Universities within **15 days** of receipt of the Notice of Contravention.

ORIGINAL SIGNED BY

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Allan Scott  
Superintendent of Private Career Colleges

## **Schedule A**

### **Act, s. 11(1) & (2) – Restriction on Advertising and Soliciting**

On April 22, 2010, the Ministry received a tip from a member of the public that Gone with the Dogs in Courtice, Ontario was offering grooming training. The individual provided a link to the school's yellow pages.ca online advertisement for grooming courses.

Ministry staff viewed the yellow pages.ca advertisement on April 22, 2010, which offers “grooming courses”, as follows:



What? Where? Find Other Searches

Home > Canada > Gone With The Dogs

**Gone With The Dogs**  
2 Glenabby Dr,  
Courtoice, ON L1E 1C1

905-404-8746



Print | Send to a friend | Send to mobile | Add to address book | Facebook | Twitter | Share

Be the first to review

Ad

**GROOMING COURSES AVAILABLE**

- All Natural Pet Food
- Pet Clothing
- Pet Accessories

**PET GROOMING**

**PET FOOD & SUPPLIES**

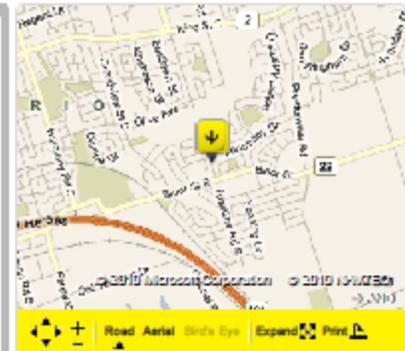
**EARLY COMMUTER DROP OFF AFTER WORK PICKUPS**

**FREE** Nail Trims & Face Cleansing for All Full Service Dogs Between Regular Groomings

**(905) 404-TRIM (8746)**

2 Glenabby Dr Courtoice ON Unit 9

Enlarge



Driving Directions

To: Gone With The Dogs  
From: Find

What's Nearby

Find other businesses listings nearby:  
What? Find

Business Details

- |  |                  |
|--|------------------|
| <b>Category</b>                              | <b>Directory</b> |
| Pet Grooming-Clipping & Washing              | Oshawa           |
| Pet Grooming-Clipping & Washing in ON        |                  |
| Pet Grooming-Clipping & Washing in Courtoice |                  |
| Pet Foods & Supplies-Retail                  |                  |
| Pet Foods & Supplies-Retail in ON            |                  |
| Pet Foods & Supplies-Retail in Courtoice     |                  |



What? Where? Find Other Searches

On April 29, 2010, Cheryl Hickox, the sole proprietor running the business known as Gone with the Dogs, met with Superintendent's designates in the parking lot of Gone with the Dogs, located at 2 Glenabby Drive #10 in Courtoice Ontario.

Ms. Hickox admitted to the Superintendent's designates that she offers instruction in grooming. Ms. Hickox specified that the grooming course is not structured like at a normal school, but that the students set the hours. Ms. Hickox said that it would take a dedicated person coming between 9:00 a.m. and 5:00 p.m. Monday to Friday to finish the course in four months. Ms. Hickox told the designates that her current student was charged \$4,000 for the course, but had only paid \$2,000 up front.

On April 29, 2010, the Superintendent's designates interviewed a current student of Gone with the Dogs. The student was present inside Gone with the Dogs when the designates arrived. The student advised the designates that the grooming course is 1000 hours in length and cost her \$4,000.

Subsequent to the visit by the Superintendent's designates, Ms. Hickox provided the Ministry with copies of the two identical student contracts for Gone with the Dogs. The student contracts specify that the total cost of the course is \$4,000 with an initial down payment of \$2,000 and that the course is 1000 hours in duration. The contract states: "I understand to complete the course in 5 months I am required to put in 40 hours a week."

Based on the information provided about the cost and length of the grooming course, the course fits the definition of vocational programs according to the PCCA, 2005 and corresponds to National Occupational Classification (NOC) code 6483 Pet Groomers and Animal Care Workers. Therefore, the groomer course requires the approval of the Superintendent of Private Career Colleges to be advertised as a vocational program.

**Act, s. 7 – Prohibition against operating an unregistered private career college and**

**Act, s. 8 (1) – Prohibition against providing vocational programs**

On April 29, 2010, Cheryl Hickox, the sole proprietor running the business known as Gone with the Dogs, met with Superintendent's designates in the parking lot outside of Gone with the Dogs, located at 2 Glenabbey Drive #10 in Courtice Ontario.

Ms. Hickox admitted to the Superintendent's designates that she offers instruction in grooming. She indicated that she normally has one student at a time. Ms. Hickox specified that the grooming course is not structured like at a normal school, but that the students set the hours. Ms. Hickox said that it would take a dedicated person coming between 9:00 a.m. and 5:00 p.m. Monday to Friday to finish the course in four months. Students sign a basic contract/application. At completion of the course, Ms. Hickox issues a certificate indicating how much education the student has received.

Ms. Hickox told the designates the following:

- Her current student was charged \$4,000 for the course, but has only paid \$2,000 upfront;
- The student is making incremental payments;
- Students can pay by visa or cheque and the current student paid using both methods; and

- The student has been with her, Ms. Hickox, for ten months and still has a couple of months left because student has an irregular schedule.

Ms. Hickox told the designates that prior to the current student, she had not taught a student for two years. However, later in the conversation, she clarified that there are two current students and that one of the students was presently inside Gone with the Dogs.

On April 29, 2010, the Superintendent's designates interviewed a current student of Gone with the Dogs. The student was present inside Gone with the Dogs when the designates arrived. The student advised the designates of the following:

- The student found out about the grooming course at Gone with the Dogs from a family member;
- The grooming course is 1000 hours in length and cost \$4,000.
- The student comes in irregularly;
- The student signed a contract;
- There is one other student being taught; and
- The student expects to receive a certificate at the end.

Subsequent to the visit by the Superintendent's designates, Ms. Hickox provided the Ministry with copies of the two identical student contracts for Gone with the Dogs. The student contracts specify start dates of December 1, 2009 and March 19, 2009, respectively. The student contracts specify that the total cost of the course is \$4,000 with an initial down payment of \$2,000 and that the course is 1000 hours in duration. The contract states: "I understand to complete the course in 5 months I am required to put in 40 hours a week." A scan of the student contract is included here:

The grooming program requires the approval by the Superintendent of Private Career Colleges to be offered as a vocational program. Consequently, Gone with the Dogs is operating an unregistered private career college and offering an unapproved vocational program, in violation of sections 7 and 8 of the PCCA, 2005, respectively.

### **Act, s. 9 – Prohibition against charging fee**

During the interview on April 29, 2010, Ms. Hickox told the designates that the current student was charged \$4,000 for the course, but had only paid \$2,000 up front and that the student is making incremental payments. Ms. Hickox also specified that students can pay by visa or cheque and that the current student paid using both methods.

The Ministry was provided with a copy of an email from Ms. Hickox's bookkeeper to Ms. Hickox and copies of general ledger reports covering 01/01/2010 – 03/31/2010, 01/01/2009-12/31/2009 for Gone with the Dogs on May 4, 2010. The bookkeeper specifies that one of the students (with the contract start date of March 19, 2009) paid both payments for 2009 and 2010 and the other student (with the contract start date of

December 1, 2009) paid the November 2009 payment by visa, the February 2010 payment by cheque and the March 2010 payment of \$500.00 by cheque.

Therefore, Ms. Hickox is charging or collecting a fee in respect of an unapproved program at an unregistered school, in violation of section 9 of the PCCA, 2005.

**(IMAGE REMOVED)**