

Ministry of Training,  
Colleges and Universities  
Private Career Colleges Branch  
9<sup>th</sup> Floor, Mowat Block  
900 Bay Street  
Toronto ON M7A 1L2

Ministère de la Formation  
et des Collèges et Universités  
Direction des collèges  
privés d'enseignement professionnel  
9<sup>e</sup> étage, édifice Mowat  
900, rue Bay  
Toronto ON M7A 1L2



# RESTRAINING ORDER

**SERVED BY COURIER, FAX TO (705)253-2459  
AND BY EMAIL TO [careerblazers@vianet.ca](mailto:careerblazers@vianet.ca)**

June 30, 2010

1188032 Ontario Ltd. operating as Career Blazers Learning Centre  
98-503 Queen Street East  
Sault Ste. Marie, ON P6A2A2

**Attention:** Norene Parker Roussain, Director of 1188032 Ontario Ltd.

This is a Restraining Order issued under the authority of section 46 of the *Private Career Colleges Act, 2005 (Act)*. As the Superintendent of Private Career Colleges, I hereby order 1188032 Ontario Ltd. operating as Career Blazers Learning Centre (Career Blazers) to stop contravening s.23(6) of the Act and s.41 and s.42 of O. Reg. 415/06, and otherwise to comply with the Act and Regulations. Detailed reasons for my decision are found in Schedule 'A', attached.

Pursuant to s.23(6) of the Act, Career Blazers must immediately deliver all approved programs as they were approved. If changes are desired by Career Blazers, it must submit a request for approval of a program change setting out any changes to the mode of delivery of each approved program along with a third party assessment as per the new third party assessment requirements. The changes may not be implemented until and unless further approvals are granted by the Superintendent.

Career Blazers must employ instructors that meet the requirements set out in s.41 of O. Reg. 415/06 to teach all current and future vocational programs and maintain up-to-date Instructor Qualification Data Forms for all instructors as required by s.42 of O. Reg. 415/06. The PCC must provide copies of the Instructor Qualification Data Forms for all instructors employed by the PCC to my designate, Dina Waik, no later than August 1, 2010.

### **Consequences of Failure to Comply with this Order**

Failure to comply with this Order may result in any or all of the following actions by the Superintendent:

1. Application for a court order from the Superior Court of Justice to compel compliance;
2. The issuance of Administrative Monetary Penalties;
3. Prosecution for the offence of failure to comply;
4. Immediate suspension or revocation of registrations; and/or
5. Revocation of program approvals.

### **Obtaining a Copy of the PCCA, 2005**

As noted above, the applicable legislation is the *Private Career Colleges Act, 2005* and the regulations made thereunder. The legislation and regulations are available at <http://www.e-laws.gov.on.ca> . If you are unable to access any relevant information on e-laws, you may contact our offices at (416) 314-0500 to request that a copy of the legislation and regulations be sent to you.

### **Service on the Superintendent**

All information required to be submitted to the Superintendent in this Notice shall be delivered by courier to:

Superintendent of Private Career Colleges  
900 Bay St., 9<sup>th</sup> Floor  
Mowat Block  
Toronto, ON  
M7A 1L2

Sincerely,

ORIGINAL SIGNED BY:

Allan Scott  
Superintendent of Private Career Colleges

## Schedule "A"

### Detailed Reasons for Decision

**S. 23(6) Act: A private career college shall not make a substantial change to a vocational program that it has been approved to provide without the further approval of the Superintendent.**

A designate of the Superintendent visited 98-503 Queen Street East, Sault Ste. Marie, Ontario to conduct an annual inspection of Career Blazers (Registration No. 101994) on February 17, 2010. An annual inspection report was sent to the Private Career College (PCC) soon thereafter, and an opportunity to respond to said report was provided to the PCC.

During the above mentioned inspection, the Superintendent's designate found a number of contraventions including non-compliant student contracts, missing admission requirement documents, non-compliant student transcripts, missing evaluation of progress reports and programs being offered that had not been pre-screened to determine if they required Ministry approval. Career Blazers has responded to the annual inspection report indicating that these issues have been rectified and that all unapproved programs to be offered in the future will be pre-screened.

The Superintendent's designate also found Career Blazers delivering approved vocational programs, namely *Help Desk Analyst* and *PC Applications Specialist* not as they were approved, contrary to s. 23(6) of the Act. The original applications for the above mentioned programs indicate that they were to be delivered through instructor led lectures as well as instructor supervised and non-instructor supervised mediated learning. The programs were found being delivered solely through non-instructor supervised mediated learning.

**S. 41(1) O.Reg. 415/06: A private career college shall not employ a person to provide instruction in a vocational program unless,**  
**(a) the person has one of the following qualifications:**  
**(i) the person has 48 months of work experience in the vocation,**  
**(ii) the person has 24 months of work experience in the vocation and one of the educational qualifications described in subsection (2), or**  
**(iii) the person has 24 months of work experience in the vocation and 36 months of teaching experience in the vocation; [...]**

**S. 42(1) O.Reg. 415/06: No private career college shall employ a person as instructor in a vocational program at the college unless the instructor completes a form containing such personal information as may be required by the Superintendent under section 50 of the Act and submits the form to the college. (2) The private career college shall keep a record of personal information provided under subsection (1) at the campus of the college at which the person is employed.**

The above referenced programs were being offered by instructors that do not meet the requirements set out in s.41 of O. Reg. 415/06 and Career Blazers did not maintain Instructor Qualification Data Forms as required by s.42 of O. Reg. 415/06.

In its response to the annual inspection report, Career Blazers disputed the designate's findings that the sole instructor, Ms. Roussain, did not meet the requirements set out in s.41 of O. Reg. 415/06, arguing that Ms. Roussain has the required 24 months of work experience in the vocation being taught as she fixes computers and sets up computer systems for herself and for friends on a volunteer basis. Career Blazers' response is silent regarding the missing Instructor Qualification Data Forms.

The response also argues that the discrepancy in the information provided at the time of program approval submission and the delivery of the program rests on deficiencies in the application form provided by the Ministry.

I have reviewed Career Blazers' response and uphold the inspection findings in relation to Ms. Roussain not meeting the qualifications set out in s.41 of O. Reg. 415/06 for instruction of the *Help Desk Analyst* program. Ms. Roussain has not shown proof of 24 months of work experience in a position where it was her sole responsibility to "provide first-line technical support to computer users experiencing difficulties with computer hardware and with computer applications and communications software" which is the industry based job description included in the program application for this program submitted by Career Blazers.