

**Ministry of Training,  
Formation  
Colleges and Universities  
Collèges et Universités**  
Student Support Branch  
9<sup>th</sup> Floor, Mowat Block  
900 Bay Street  
Toronto ON M7A 1L2

**Ministère de la  
et des**



Direction du soutien aux étudiants  
9 étage, édifice Mowat  
900, rue Bay  
Toronto ON M7A 1L2

**SERVED BY REGISTERED MAIL**

June 27, 2008

Mr. Clement Chan  
Columbia Business College Inc.  
1033 Main St. West  
Hamilton, ON L8S 4P3

Dear Mr. Chan:

**Re: Refusal to Renew Registration under the *Private Career Colleges Act, 2005* (the “Act”) - Columbia Business College Inc. (PCC ID# 102279)**

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**I am writing to advise you of my decision pursuant to section 18 of the Act to refuse to renew Columbia Business College Inc.’s registration as a private career college for 2007/2008.**

The Act and its regulations can be accessed on the internet at [www.e-laws.gov.on.ca](http://www.e-laws.gov.on.ca). If you have difficulty accessing this information online, you may also contact Kathy Penfold of my office at (416) 314-6857 and she will mail you a copy of the relevant provisions.

My decision and the facts in support of that decision are set out on the following pages.

You have the right to appeal this decision to the Licence Appeal Tribunal (LAT). Information regarding this option is attached as Schedule A to this letter. **If you wish to exercise this right, you must file your appeal with the LAT and serve it on this office by July 18, 2008**

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## **Grounds for Refusal to Renew Registration**

I have decided to refuse to renew Columbia Business College Inc. registration pursuant to clause 18 (2) (d) of the Act on the grounds that:

### **No enrolled students**

Columbia Business College Inc. has had no students enrolled in any vocational programs at the private career college for the past two successive periods of the college's registration under this Act. The evidence of non enrolment is as follows:

- The school was registered on August 25, 2005. On May 30, 2007, an inspection was conducted by a Program Consultant. At this time it was reported by Mr. Jim Campbell, General Manager, that Columbia Business College Inc. had zero enrolments.
- The Program Consultant advised the General Manager that the Superintendent may refuse to renew a registration if a school had nil enrolment for at least two successive periods of the college's registration under the *Private Career College Act, 2005*.
- The General Manager indicated that he had not implemented any of the required documentation under the new Act because no students had been enrolled. The Program Consultant explained that having the required documentation in place was a requirement of registration.
- The General Manager reported that they were expecting student enrolment in January 2008.
- As reported in the unaudited notice to reader in the school's financial statements, for the year ended December 31, 2007, the school reported revenue from interest income only.
- In the re-registration package that the school submitted to the Ministry dated April 28, 2008, the school confirmed that it had not contacted the third party transcript vendor, a requirement of registration.
- In a letter signed by Mr. P. Fernando, Senior Advisor, University Placement for Columbia International College to the Private Institutions Branch dated April 28, 2008, the following statement was received, "Columbia Business College has not enrolled any students yet in any of the programs. We have no students at the present time."

**Failure to operate in compliance with the Act and regulations; generally not operating in accordance with the law and with integrity and honesty**

Further, I have decided to refuse to renew Columbia Business College Inc. registration pursuant to clauses 18 (2) (a) and (c) of the Act on the grounds that: Columbia Business College has failed to comply with a provision of this Act or the regulations, in particular, sections 16, 17 and 18 of the Ontario Regulation 415/06 (the “Regulation”) by advertising programs and offering work placements that have not been approved. The evidence is as follows:

- On the school’s website, under the heading About CBC, Our Advantage, Emphasis on Practice, the following statement appears, “Arranging internship during study-period, it gives a great attention to students’ hand-on ability cultivation.” The program approvals were not based and the school’s submissions for approval of the programs did not indicate that there was a practicum or work placement component to the program. Additional information on your website suggests that students may be engaging in work. The following information appears under the heading, New Policy,

International students at public post-secondary institutions to work off-campus while completing their studies.

International students to work for two years, rather than one year, after their graduation. This one initiative will apply outside Montreal, Toronto and Vancouver to help spread the benefits of immigration to more of Canada’s regions.

- The school is advertising programs that have not been submitted for Pre-Screening or submitted for approval: Chinese-Canadian Dual Diploma, Canadian Career Diploma; Canadian Career Diploma to Bachelor Degree (1+3); Canadian Career Diploma to Bachelor Degree (2+2), Elementary, Middle University Teacher Training, and a Diploma in International Science.
- The following information on your website does not describe the registered status of the school in accordance with paragraphs 3 and 4 section 16 of the Regulation and implies that following vocational programs have been approved when in fact they have not been approved, contrary to section 18 of the Regulation:

Columbia Business College of Canada (CBC), is a private post-secondary college established with the approval of the Government of Ontario.

CBC offers 2 year and 3 year certificate and diploma programs in IT, information management, economics, finance, business English, business Management, accounting, international business, and e-commerce.

Given the facts set out above, and pursuant to my authority under subsection 18(2) of the Act, I have determined that Columbia Business College Inc.'s should not be renewed because it has failed to comply with provisions of the Act and regulations and it is not operating in accordance with the law and with integrity and honesty

Sincerely,

ORIGINAL SIGNED BY

Richard Jackson  
Superintendent of Private Career Colleges

## **SCHEDULE “A”**

### **ENTITLEMENT TO HEARING BY LICENCE APPEAL TRIBUNAL**

If Columbia Business College disagrees with the Superintendent’s decision, it is entitled to a hearing by the Licence Appeal Tribunal (“LAT”) if it mails or delivers to both the Superintendent of Private Career Colleges and the LAT a notice in writing, requesting such a hearing.

Such notice must be delivered, by registered mail or courier, to the Superintendent and to the LAT and received by the Tribunal and the Superintendent by no later than the end of business on July 18, 2008.

If Columbia Business College Inc. does not require a hearing by the LAT as set out above, the Superintendent will immediately thereafter carry out his proposal to refuse Columbia Business College Inc. application for renewal of registration.

If Columbia Business College Inc. does choose to request a hearing by the LAT, the notice to the LAT should be addressed to:

Licence Appeal Tribunal  
CIBC Building, 12th Floor  
1 St. Clair Avenue West  
Toronto, ON M4V 1K6

Service of the required notice on the Superintendent should be to:

Superintendent of Private Career Colleges  
Ministry of Training, Colleges and Universities  
9th Floor, Mowat Block  
900 Bay Street  
Toronto, ON M7A 1L2

Please note that the LAT has its own required forms for filing applications. You may contact the LAT directly at 416-314-4260 or 1-800-255-2214 for information on the LAT and its forms. You may also obtain such information from the Tribunal’s website at: [www.lat.gov.on.ca](http://www.lat.gov.on.ca).