

Particulars of a Compliance Order

S. 49 (2) Private Career Colleges Act, 2005 ("Act")

June 4, 2014

These particulars are posted following the issuance of a Compliance Order against a registered private career college by the Superintendent of Private Career Colleges pursuant to s. 46 (2) of the Act.

Original service date: April 25, 2014

Compucampus Inc./Compucampus Inc. operating as Compucampus College
1368 Ouellette, Suite 301
Windsor, ON N8X 1J9

Contraventions

The Superintendent has ordered Compucampus Inc./Compucampus Inc. operating as Compucampus College to stop contravening the following provisions of the Act or regulations:

- O. Reg 415/06, s. 41 – Qualifications of instructional staff
- O. Reg. 415/06, s. 45 – Student files
- Act, s. 31 – Complaint Procedure, read with O. Reg 415/06, s. 36 (1) – Student complaint procedure
- Act, s. 29 – Fee refund policy, read with O. Reg, 415/06, ss. 24 to 33
- Act, s. 15 (3) – Registrant to comply with conditions
- Act, s. 23 (6) – Changes to vocational program
- O. Reg 415/06, s. 17 – Advertising Records
- O. Reg 415/06, s. 19 (6) – Admission requirements
- O. Reg 415/06, s. 12 - Condition of approval and duration

Required Actions

By May 9, 2014, Compucampus Inc./Compucampus Inc. operating as Compucampus College is required by the Superintendent to provide written confirmation signed by a person with authority to bind the corporation, together with all available supporting evidence, confirming that they:

- A. Will only employ a person to provide instruction in a vocational program who is qualified, as per section 41 of the Regulation;
- B. Will maintain student files containing the information prescribed in section 45 of the Regulation;
- C. Will establish a procedure to resolve student complaints which includes all of the information specified in section 36 (1) of the Regulation;
- D. Will implement a refund policy in compliance with section 29 of the Act and subsections 24 to 33 of the Regulation;
- E. Have corrected the calculations of refunds owing to two specified students and have forwarded any funds owing to those students;
- F. Shall comply with conditions of registration or renewal of a registration, as specified by the Superintendent or prescribed by regulation, as per section 15 (3) of the Act;
- G. Will only offer programs as approved, as per section 23 (6) of the Act;
- H. Will comply with the advertising records provisions contained in section 17 (1) of the Regulation;
- I. Will not impose undue pressure on, coerce or otherwise require a student to obtain a product or service from a particular person, including the private career college and any of its affiliates, as a requirement for admission to a vocational program offered by the college, as per section 19 (6) of the Regulation; and
- J. Will inform each student enrolled in the program of the result of an evaluation of the student's progress, as per section 12 of the Regulation.