

Ministry of Training,
Colleges and Universities
Private Career Colleges Branch
9th Floor, Mowat Block
900 Bay Street
Toronto ON M7A 1L2

Ministère de la Formation
et des Collèges et Universités
Direction des collèges
privés d'enseignement professionnel
9^e étage, édifice Mowat
900, rue Bay
Toronto ON M7A 1L2



Notice of Contravention # 015

Served by Fax 1-613-531-8683 and Courier

January 14, 2010

Radu Olanson, President
Oxford Seminars International Inc.,
operating as Oxford Seminars
and/or
Oxford Seminars Inc. (Oxford Seminars)
201-310 Bagot Street
Kingston, Ontario K7K 3B5

NOTICE OF CONTRAVENTION

This letter is to inform you, Radu Olanson, as the President of Oxford Seminars International Inc., operating as Oxford Seminars and/or Oxford Seminars Inc. (Oxford Seminars), that on January 14, 2010 it was determined that Oxford Seminars contravened the following section(s) of the *Private Career Colleges Act, 2005* and/or regulations made under the Act:

- Act, s. 11 — Restrictions on advertising and soliciting (\$1,000)
- Act, s. 11 — Restrictions on advertising and soliciting (\$1,000)
- Act, s. 9 — Prohibition against charging fee (\$1,000)
- Act, s. 7 – Prohibition against operating a private career college (\$1,000)
- Act, s. 8 (1) – Prohibition against providing vocational programs (\$1,000)

For a summary of the contravention see attached Schedule A.

As per section 51 of *Ontario Regulation 415/06* made under the *Private Career Colleges Act, 2005*, Oxford Seminars is subject to a penalty in the total amount of \$5,000 per day. It is important to note that the penalty is levied daily. The total penalty amount is calculated by multiplying the penalty amount indicated above by the number of successive days that the contravention continues.

For example: following 5 successive days that the contravention continues the penalty amount due will be \$25,000.

following 15 successive days that the contravention continues the penalty amount due will be \$75,000.

At this time you are required to provide the ministry with written confirmation of compliance with the *Private Career Colleges Act, 2005* and its regulations. Please supply the ministry with the following documents confirming that you have come into compliance with the Act:

Written confirmation that:

- Oxford Seminars has stopped advertising an unapproved Private Career College and unapproved vocational programs in Ontario.
- Oxford Seminars has stopped soliciting students to enrol in an unapproved Private Career College and unapproved vocational programs in Ontario.
- Oxford Seminars has stopped charging fees for an unapproved Private Career College and unapproved vocational programs in Ontario

Once you have confirmed compliance with the Act, the penalties will cease to accumulate and you will receive an invoice that sets out the total penalty outstanding. Payment of the full amount is due within **30 days** of the date of your notification.

If payment is not received within **30 days** after the date the notice of contravention was received, the amount will be subject to interest at the current postjudgment interest rate beginning on the 31st day following the date of notice. The current rate can be found at the following address:

www.attorneygeneral.jus.gov.on.ca/english/courts/interestrates.asp.

Review

If you believe that the decision made above is inaccurate you may request a review of this decision by submitting a Request for a Review of a Notice of Contravention form to the Minister of Training, Colleges and Universities within **15 days** of receipt of the Notice of Contravention.

ORIGINAL SIGNED BY

Allan Scott
Superintendent of Private Career Colleges

Schedule A

Act, s. 11 – On July 25, 2005 Ministry staff sent a letter to Lisa Marie Picken, General Manager of Oxford Seminars, 461 Princess Street, Kingston, ON, informing her that Oxford Seminars was required to register their TESL program.

Ministry staff became aware of the website, <http://www.oxfordseminars.ca>, operated by Oxford Seminars International Inc., operating as Oxford Seminars and/or Oxford Seminars Inc.(Oxford Seminars), on January 6, 2010. A review of the website showed the following program being offered:

- TESOL/TESL Teacher Training Certification Course. The course is 60 hours in length with a cost of \$1,095.00. The program is offered in various Ontario locations:
 - Barrie
 - Guelph
 - Hamilton
 - Kingston
 - London
 - North Bay
 - North York
 - Oshawa
 - Ottawa
 - Peterborough
 - St. Catherines
 - Sudbury
 - Thunder Bay

According to the description provided on the website, the program fits the definition of a vocational program according to the PCCA, 2005. Therefore the school is contravening the PCCA, 2005 by advertising an unregistered vocational program and therefore advertising itself as a Private Career College.

Act, s. 11 - On January 12, 2010, Ministry staff attended an information seminar for Oxford Seminars. The session was held at the Ontario Institute for Studies in Education (OISE) located at 252 Bloor Street West, Toronto, Ontario in room 2213. Ministry staff arrived at 6:42 pm and given an information package about the TESOL/TESL Teacher Training Certification Course. The information in the package verified the information on the website; the program is 60 hours in length at a cost of \$1,095.00. There were approximately 45 people in attendance. The session was led by Cam Cobb who identified himself as an instructor with Oxford Seminars. The session gave an overview of the program. At the end of the session, Mr. Cobb encouraged people to register by offering a discount if they registered that night. Ministry staff observed Mr. Cobb receiving payment for either the full registration fee or a deposit toward the full registration fee.

According to what Ministry staff observed on January 12, 2010, Oxford Seminars was actively soliciting students to enrol in an unregistered program therefore the school is contravening the PCCA, 2005.

Act, s. 9 - As stated previously, on January 12, 2010, Ministry staff attended an information seminar for Oxford Seminars. The session was held at OISE in room 2213. After the information session was finished, Mr. Cam Cobb, who was leading the seminar, took registration forms for the TESOL/TESL Teacher Training Certification Course and also received payment for either the full cost, the full cost at an early registration discount, or received a deposit to be applied to the full cost of registration. Ministry staff then approached Mr. Cobb, informed him who he was and then photographed the registration forms which included some credit card information to be used for payment for the program. Students who were submitting a deposit paid in cash. In total seven forms were received by Mr. Cobb.

(PHOTOGRAPHIC EVIDENCE REMOVED)

According to what Ministry staff observed on January 12, 2010 and the photographic evidence of the registration forms, Oxford Seminars was charging fees for an unregistered Private Career College and for unapproved programs contravening the PCCA, 2005.

Contravention of Subsection 7, 8 of the PCCA, 2005 – operating as an unregistered private career college and offering vocational programs that are not approved.

On January 12, 2010, Ministry staff attended an information seminar for Oxford Seminars. The session was held at the Ontario Institute for Studies in Education (252 Bloor Street West, Toronto, Ontario) in room 2213. Ministry staff arrived at 6:42 pm and given an information package about the TESOL/TESL Teacher Training Certification Course. The information in the package included locations, dates and times for vocational programs offered, testimonials from graduates and a statement that confirmed operation of the institution and delivery of vocational programs since 1992.