

PARTICULARS OF A COMPLIANCE ORDER

S. 49 (2) Private Career Colleges Act, 2005 ("Act")

November 21, 2011

These particulars are posted following the issuance of a Compliance Order against a registered private career college by the Superintendent of Private Career Colleges pursuant to s. 46 (2) of the Act.

Original service date: November 17, 2011

6234844 Canada Inc. operating as Wellsprings College of Massage Therapy & Esthetics
10670 Yonge Street,
Richmond Hill, ON L4C3C9

Contraventions

The Superintendent has ordered Wellspring College of Massage Therapy & Esthetics to:

- Stop operating unregistered campuses, contrary to section 7 and section 14(3) of the Act
- Apply for registration of any additional campus(es) it may wish to open
- Stop offering unapproved vocational programs that require approval by the Superintendent of Private Career Colleges, contrary to section 8 (1) of the Act
- Stop advertising unapproved vocational programs that require approval, contrary to section 11 of the Act
- Stop entering into contracts with students which do not contain all of the terms required under Regulation 415/06 section 20 (1)
- Start using contracts that do contain all of the terms required under Regulation 415/06 section 20(1)
- Stop admitting students where it is not demonstrated that the students meet the admission requirements as required under Regulation 415/06 section 19 (1), (2) and (3)
- Start maintaining a copy of proof that each student has met the admission requirements required in Regulation 415/06 section 19 (3), (4) and (5) and any other admission requirements established by the college, as required under Regulation 415/06 section 45 (1) 4
- Stop issuing credentials that are not approved by the Superintendent of Private Career Colleges under the Act, section 25, and contrary to Regulation 415/06 section 46 (1)
- Start issuing receipts to students for all student tuition fees as required under Regulation 415/06 section 45 (1) 6

- Start issuing all receipts for programs approved by the Superintendent of Private Career Colleges for delivery by Wellsprings College of Massage Therapy & Esthetics in the name of Wellsprings College of Massage Therapy & Esthetics
- Start uploading student transcripts to the designated facility approved by the Superintendent under Regulation 415/06 section 34 (1) 1 within 90 days of the completion of the vocational program by the student or of the student's withdrawal or expulsion, as the case may be, as required under Regulation 415/06 section 34 (1) 2
- Where the Wellsprings has charged a fee or fees but failed to provide a list of that fee or fees to the Superintendent as required under section 43, Wellsprings will provide a refund within 30 days to any student who makes such a refund request in writing pursuant to Regulation 415/06 section 25 (1) 7

Required Actions

By November 24, 2011 Wellspring College of Massage Therapy & Esthetics is required by the Superintendent to provide written confirmation signed by a person with authority to bind the corporation, together with all available supporting evidence, confirming that they:

- A. Have started to issue receipts to students for all transactions ensuring that all receipts related to Wellsprings College of Massage Therapy & Esthetics are issued in Wellsprings's name only
- B. Have started to maintain proof of students meeting the prescribed admission requirements for all approved programs in each student file
- C. Have started to upload all student transcripts within 90 days of program completion, withdrawal or expulsion
- D. Have stopped admitting students to programs where the prospective student cannot demonstrate meeting the admission requirements set by Regulation
- E. Have stopped advertising unapproved vocational programs
- F. Have stopped entering into contracts with students which do not contain all of the details required by Regulation
- G. Have stopped issuing credentials which are not approved by the Superintendent of Private Career Colleges Have stopped offering programs which are not approved by the Superintendent of Private Career Colleges and which require approval
- H. Have stopped operating unregistered campuses, and
- I. Provide a refund, where a student makes a request in writing, where the Registrant has charged the student a fee but has failed to notify the Superintendent in writing of that fee