

Ministry of Training,
Colleges and Universities

Advanced Education Learner
Supports Division

Office of the Superintendent

Private Career Colleges Branch
77 Wellesley Street West
Box 977
Toronto ON M7A 1N3

Ministère de la Formation
et des Collèges et Universités

Division du soutien aux apprenants
au niveau postsecondaire

Bureau du Surintendant

Direction des collèges
privés d'enseignement professionnel
77, rue Wellesley Ouest
Boîte 977
Toronto ON M7A 1N3



Particulars of Notice of Contravention and Review Decision

S. 49 (1) Private Career Colleges Act, 2005 ("Act")

October 10, 2018

These particulars are posted following the issuance of an administrative penalty for which a review was requested. Penalties may be reviewed upon request within 15 days of receipt of a Notice of Contravention. The review decision is made considering not only the information originally available at the time the Notice of Contravention was issued, but also any new information not previously available that may have been supplied in support of the request for a review. On review, an administrative penalty may be upheld, rescinded or reduced. A review decision is final.

Original service date: March 21, 2017

John F. Harris, President and Director
The Harris Institute for the Arts Inc., operating as Harris Institute
118 Sherbourne Street
Toronto, Ontario, M5A 2R2

Description:	Original Amount:	Review Decision:
<p>Act, s. 46 (2) Compliance orders. Failure to comply with an order of the Superintendent made under s. 46 of the Act</p> <p>On January 24, 2017, the Harris Institute for the Arts Inc. was issued a compliance order pursuant to s. 46 of the Act, which included among others a requirement that the Harris Institute produce Instructor Qualification Forms for each instructor employed at the</p>	<p>\$1,000</p>	<p>The balance of evidence indicates that The Harris Institute for the Arts Inc., operating as Harris Institute:</p> <p>Failed to comply with an order of the Superintendent made under s. 46 of the Act, as it did not provide completed instructor qualification forms for all instructors</p>

Description:	Original Amount:	Review Decision:
college. As of March 21, 2017, the Harris Institute had failed to provide copies of the Instructor Qualification Form for each instructor employed at the college.		within the timeframe prescribed by the Superintendent. Penalty following review: \$1,000
<p>O. Reg. 415/06, s. 42. Requirement to keep a record of personal information of each instructor at the campus of the college at which the person is employed</p> <p>The Harris Institute failed to demonstrate that it kept copies of completed Instructor Qualification Forms for each instructor employed at its campus.</p>	\$500	<p>The balance of evidence indicates that The Harris Institute for the Arts Inc., operating as Harris Institute:</p> <p>Contravened s. 42 of O. Reg. 415/06, as it failed to have instructors complete a form containing personal information required by the Superintendent and keep these forms at the campus of the PCC</p> <p>Penalty following review: \$500</p>
Total:		\$1,500